

PORT DOVER



POWER & SAIL SQUADRON

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Notice of Annual General Meeting of the Port Dover Power & Sail Squadron

To: The Members of the Port Dover Power & Sail Squadron

Notice is hereby given that the annual general meeting of the Port Dover Power & Sail Squadron will be held in person at the Port Dover Yacht Club and simulcast online by Zoom video teleconference on Monday April 24, 2023 commencing at 7:00 PM for the purpose of:

- a) Receiving and, if thought fit, approving the reports of the Officers of the Squadron;
- b) Receiving and, if thought fit, approving the financial statements of the Squadron for the 12 month period ending March 31, 2023 and the report of the Squadron Internal Financial Review Committee
- c) Electing the Officers of the Squadron including such Squadron Lieutenants, as in the opinion of the Port Dover Bridge Officers are necessary for the administration of the affairs of the Squadron during the year in question
- d) Appoint an Internal Financial Review Committee for the Squadron year then current
- e) Consider such other business as may be brought before the Annual General Meeting

The report of the Squadron Nominating Committee is attached to and forms part of this notice. Under Squadron Regulation 12.1 any further nominations must be made by way of a petition in writing signed by not less than five (5) members of this Squadron who shall confirm the consent of their nominee to stand for election. The petition must be filed with the Squadron Secretary not less than two (2) days prior to the date of the meeting.

Business Arising From The Minutes of the Meeting Held On May 2, 2022

At the time of distribution of this Notice, there has been no correspondence from the bridge or membership with regards to business arising from the minutes of the Annual General Meeting that was held Monday May 2, 2022 by Zoom video teleconference.

New Business

There are currently no items of new business to be brought before the meeting.

Please inform the secretary in due time if there is a matter that needs to be discussed at the Annual General Meeting.

Respectfully Submitted,

P/C Julie Ditmar
Squadron Secretary

Port Dover Power & Sail Squadron

To the Members of Port Dover & Sail Squadron

Report of the Port Dover Nominating Committee March 2023

The Port Dover Squadron Nominating Committee nominates the following members for election as Squadron Officers for 2023/2024.

Office	Name	Email	Address	Phone
Commander	Art Meens	artmeens@hotmail.com	11 Oakley Rd, Brantford, ON N3T 5J9	(519) 759-7450
Executive Officer				
Training Officer				
Training - PCOC	Penny Holmes	pennyholmes@hotmail.com	RR 2 189 Burwell Rd, Tillsonburg, ON N4G 4G7	(519) 842-3972
Training - PCOC/VHF	Randy Johnson	tyrrell_johnson@sympatico.ca	66 Lincoln Ave, Brantford, ON N3T 4S9	(519) 756-5000
Training - VHF	Harry Ditmar	hjditar@silomail.com	774584 Oxford County Road 14, RR#4, Woodstock, ON N4S 7V8	(519) 467-5484
Secretary	Julie Ditmar	jjditmar@silomail.com	774584 Oxford County Road 14, RR#4, Woodstock, ON N4S 7V8	(519) 467-5484
Treasurer	Bill Jerry	bjerry@execulink.com	39 Glenn Avenue, Sweaburg, ON N4S 7V6	(519) 456-5550
Supply Officer	Bill Jerry	bjerry@execulink.com	39 Glenn Avenue, Sweaburg, ON N4S 7V6	(519) 456-5550
Membership Officer	Nancy Florence-Kavanagh	nancy_florence@hotmail.com	116 Schooner Drive, Port Dover, ON N0A 1N3	(905) 866-2223
Marketing Officer	Kristen Jerry	knjerry@execulink.com	25-141 Bay St, Woodstock, ON N4S 8H7	(519) 788-6579
Marketing - Regalia	Karen Jerry	kljerry@execulink.com	39 Glenn Avenue, Sweaburg, ON N4S 7V6	(519) 456-5550
Marketing - Social				
Environment Officer				
RVCC Officer (Courtesy Checks)				
Youth Officer	Tammy Ayres	ayrest17@gmail.com	11 George St, Box 21, Langton, ON N0E 1G0	(519) 875-2328
Historian				
Officer at Large	Bruce Weagle	bweagle@rogers.com	30 Cameron Lane, Brantford, ON N3R 7V2	(519) 756-9334
Officer at Large	Alan McKeown	amckeown@kwic.com	15 Grenada Dr, Simcoe, ON N3Y 4N7	(519) 426-7006
Port Captain - Bayview Harbour				
Port Captain - Port Dover Harbour Marina				
Port Captain - Port Dover Yacht Club	Bill Jerry	bjerry@execulink.com	39 Glenn Avenue, Sweaburg, ON N4S 7V6	(519) 456-5550
Port Captain - Dovercraft	Ron Kavanagh	ocean0007@live.com	116 Schooner Drive, Port Dover, ON N0A 1N3	(647) 869-2956
Port Captain - Turkey Point Marina	Terry Schmidt	tschmidt@silomail.com	249 Cockshutt Rd, Brantford, ON N3T 0N3	(226) 802-0367

The Squadron Nominating Committee also nominates the following for appointment by the members as the Internal Audit Review Committee of the Squadron:

Lembit Tamm	ltamm@rogers.com	111 Superior St, Brantford, ON N3S 2K9	(519) 752-7067
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The following member will serve on the Squadron Executive Committee by virtue of their position as Immediate Past Commander:

Bill Jerry	bjerry@execulink.com
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Pursuant to Squadron Regulation 9.14.1, the following member will serve on the Squadron Nominating Committee for 2023/2024 by virtue of his position, and does not require election or appointment:

Chair/Immediate Past Commander	Bill Jerry	bjerry@execulink.com
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MINUTES OF THE ANNUAL GENERAL MEETING

Minutes of the Virtual Annual General Meeting held on May 2nd, 2022.

Call to Order

The Annual General Meeting was called to order at 19:04 by Commander Art Meens who took the Chair. P/C Julie Ditmar acted as secretary for the meeting. The Chair welcomed D/C Ray Kirkham

Everyone took a moment of their time to remember all who have passed on in 2021/2022. It continues to be a terrible and stressful time for everyone.

Notice of Meeting

The Secretary then stated that the notice calling this Annual General Meeting had been duly given in accordance with the Squadron By-laws, and tabled a copy of the Notice of Meeting.

Roll Call

The Secretary made note of all members attending the meeting.

Quorum

It is ascertained that there are 20 members present, which constituted a quorum and that therefore the meeting, is properly constituted for the transaction of business.

Minutes of the Annual Meeting held April 26th, 2021

Secretary Julie, has sent Bridge members a copy of the Minutes of the Annual General Meeting for the year 2021. A copy of the minutes were included with the notice of meeting mailed or emailed to each member. A motion was made by Julie and seconded by Wendy that the reading of the minutes of the Annual General Meeting held April 26th, 2021 be dispensed with and that they be approved as circulated. The motion was carried.

Business arising out of the Minutes: Is there any business arising from the Minutes of April 26th, 2021. There was no business arising from the minutes.

Guests: D/C Ray Kirkham and members of Port Dover Squadron.

Commander Art Meens presented his report followed by the reports of the Bridge Officers.

Commander's Report – Arthur Meens:

It has been a year of little progress. To discuss the negatives first, the new National IT system has continued to provide challenges for membership renewal and for course registration. These challenges combined with the lockdowns for COVID have proven discouraging for our Bridge members.

On some positive notes, National has offered many courses online and the new systems seem to have saved the day for course registration and has provide a trickle of revenue for our Squadron.

Thank you to our Squadron Educational Officer Alan McKeown for continuing to be dedicated to offering courses both for our Squadron and for our District. The Moodle modules that have been in place for many years but underutilized came to the fore and help save the day with respect to courses offered online. With courses being held online, there has been limited opportunity to recruit new Officers for our Bridge. I would like to thank all those who have worked with us this year to get through what has been a challenging couple of years.

Membership has sagged by at least 1/3rd during Covid and the conversion to the new IT system. There appears to be no attempt to offer renewing members – those who have been lapsed over the past 2 years – an easy method of re-joining. Our Squadron will not be spending more time on this issue. It is a problem for National to solve.

Merit Marks have been submitted for the past 2 years and they have been received for distribution at our Annual meeting.

On the local front, we have finally obtained agreements to install the webcam at the lighthouse in Port Dover. We hope that by this summer, we will be able to see the lake before we trek down to enjoy it. We should also be able to enjoy some sunsets and we will have a bird's eye view of any winter storms as they attack our installation. We are still trying to find a suitable location for the weather station.

Looking forward to 2022, COVID is lessening its effect at this time. The lockdowns in China are a concern for our progress here in North America but we will remain positive and hope that the need for lockdowns do not come here. This could allow us to host a Flare Day, and perhaps hold some Social Activities. I know that Alan is anxious to get back into in person learning. The Flare Day is scheduled for July 9th at the Port Dover Marina and Bridge Yachts has agreed to be the sponsor. Ed Laevens has signed the necessary documents.

We hope to participate in the Port Dover Canada Day parade in conjunction with the Port Dover Yacht Club.

We have a minimum number of Officers for our Bridge this coming year. This will not be a problem for the Membership Officer's position as little can be done in that position but we do require an Educational Officer to co-ordinate courses with Alan and post them to our system through our Communications and IT Officer Kristen Jerry. We look forward to hosting a Social Event in 2022 but that posting has yet to be determined. A BBQ in the Fall may work.

Education Officer's Report – Alan Mckeown SN:

At the time of writing, there has been nothing new from the National Education Committee. Not surprising, with the upcoming March meeting. I will be attending on-line, as personally do not want to go to Toronto, with the proof of vaccination lifted. No agenda yet so very little anyone can say. The NEO sent out a list of questions before the meeting, which I replied to. Essentially summarizing all our IT system issues reported over the winter, courses we are running, extremely slow delivery of course materials and exams and the lack of instructors. Also, probable instructor burn out.

One thing I could not answer was squadrons intentions, if any, to get back into the classroom this spring. We are rapidly approaching the boating season and the few remaining instructors have boats to get ready. There is always a risk of a new covid variant. So, it's possible that few courses may be done before fall. Marketing department, of course wants us to sell courses in the summer. Hopefully, the new totally self study Boating 2 will be ready. Squadrons will sell it and supply chat room answers to questions. If we have volunteers...it's been tough to get tutors for the on-line Moodle courses.

At present, we have 4 squadrons offering on-line courses that have 1 instructor. Sharing the courses among squadrons has really helped with the teaching load and as one of the sole instructors, deeply appreciated. It's working very well.

It's time that we have a very deep discussion on the courses we offer, how, and when. We urgently need to recruit instructors. Creating District wide on-line courses is one option and sharing instructors.

Secretary's Report - P/C Julie Ditmar AP:

District District Commander Ray, Commander Art, Bridge members, Squadron members and guests. As the secretary for Port Dover I have completed the monthly meeting minutes. Helped whenever needed. With COVID19 so prominent it has stopped all interaction with the Bridge and any Social events. I will continue in this position for year 2022/2023. Please everyone stay safe and healthy. I wish you all a good evening.

Membership Officer's Report – Wendy Anes Hirschegger:

According to the database, we have 119 members comprised of:

	Active	"Inactive" (ie no personal email on file)
Regular Members	86	14
Regular Lady Associate	2	1
Associate Members	0	0
Life Members	16	0
Totals	104	15

The last several years have been particularly difficult for the CPS-ECP in terms of the changeover to the new IT system. The previous system was woefully out of date in terms of technology and increasingly hard to upgrade as browsers and other platforms (such as ecommerce payment systems) continued to evolve, and therefore clearly needed to be replaced. However, much of the contact information residing in the old database was also out of date and that caused significant problems in terms of migration to the new system which occurred on November 28, 2019. While District and Squadron Membership Officers tried to help sort out and correct the data for their own lists, this proved to be difficult in that in many cases, members had moved and/or no longer have land lines, in addition, a significant number did not have email addresses. Further, the migration to the new system also required members to "reclaim" their profiles through an unwieldy process that was also rife with technical difficulties. This was then further exacerbated by the pandemic, just as the vast majority of memberships were coming due in the spring of 2020, because of the various lockdowns. If members did try to contact the National Office, they were unable to speak to someone immediately and had to rely on return phone calls or emails. At the various levels, we continued to try to make contacts and to encourage renewals, but finally, after a year and a half of being unable to make contact or having no response from those attempts, in November 2021, the National Office decided that any memberships that had been not been renewed by 30 days after their most recent expiry date would be removed from the membership list. This has resulted in the significant drop in the official number of members at all levels, ours included. At the 2021 AGM, I had reported that our list had 210 members; now we have 119.

Not surprisingly, the huge drop in the number of members, has also resulted in a significant drop in

revenue for the CPS-ECP and hampers their ability to provide services. As such, the National Membership Committee has announced that as of April 16, 2022, when CPS-ECP members renew their membership or make any purchase, they will also be able to make an **optional charitable donation** to CPS-ECP at the same time. Income tax receipts will be issued for a minimum \$20.00 donation. The donation line will be included on the invoice. It is hoped that this initiative will both generate additional (much needed) income for the CPS-ECP as well as be a tangible incentive for members to further support the organization.

Canadian Blood Services Partners for Life Program – Wendy Anes Hirscheegger:

In November 2018, the Port Dover Power & Sail Squadron joined the Canadian Blood Services “Partners for Life” Program providing both organizations with opportunities to promote awareness of the benefits of donating blood and involvement in the community. So far in 2022, there have been 4 blood donations towards our annual pledge of 25 donations.

Blood donors are needed every day. Blood and blood products are a critical part of everyday medical care including major surgeries, medical procedures, cancer treatments and managing diseases and disorders. The Canadian Blood Services Facebook page recently shared the story of a young boy who has needed monthly transfusions since his birth because of a rare disorder. Now, in grade 9, he has received over 200 transfusions: [Blood donors have saved this teen’s life more than 200 times, and counting](#)

If you are able to donate, please make an appointment to donate blood, and encourage others to do so also. If you (or your friends) have not yet joined our PLF team, instructions on how to sign up can be found on the squadron website at <https://portdovercps.org/become-a-blood-donor-and-help-to-save-lives/>.

Upcoming blood donor clinics to the end of June in the Norfolk/Haldimand/Brant areas include:

Date	Clinic Location	Clinic Hours
Tues. May 17	Royal Canadian Legion, 200 West St., Simcoe	2:00 – 7:00 pm
Sat. May 21	Hope Christian Reformed Church, 64 Buchanan Cr., Brantford	9:30 am – 1:30 pm
Tues. May 31	Hope Christian Reformed Church, 64 Buchanan Cr., Brantford	1:30 – 7:30 pm
Wed. June 1	Lions Community Centre, 100 Haddington St., Caledonia	3:30 – 7:30 pm
Mon. June 6	Paris Fairgrounds, 140 Silver St., Paris	2:00 – 7:00 pm
Thurs. June 9	Lions Community Centre, 801 S. George St., Port Dover	2:00 – 7:00 pm
Sat. June 11	Hope Christian Reformed Church, 64 Buchanan Cr., Brantford	9:30 am – 1:30 pm
Tues. June 14	Royal Canadian Legion, 200 West St., Simcoe	2:00 – 7:00 pm
Fri. June 17	Royal Canadian Legion, 223 Nichol St., Waterford	2:00 – 7:00 pm
Wed. June 29	Community Lifespan Centre, 275 Ramsey Dr. Dunnville	2:30 – 7:30 pm

Youth Officer – Tammy Ayres:

I am working and unable to attend the AGM. Over the past year, I have followed meeting through Zoom when possible and meeting minutes when unable to attend because of work. I hope regular face to face meetings and training sessions will soon be happening. At this time, I have nothing to report. I will do my best to participate in activities when possible.

A motion to accept the reports of the Officers was moved by Bruce Weagle and seconded by Rick Simmons. Motion carried.

Treasurer's Report/Internal Financial Review Committee Report

A motion was by P/C Bill Jerry that the Treasurer's Report be received as presented. Seconded by Julie Ditmar. The motion was carried.

Motions

The Secretary confirmed that no Notices of Motion were received for this meeting.

Presentations

Merit Marks were announced and will be forwarded to the recipients.

Nominating Committee Report/Change of Watch

The Chair then stated that it was in order to proceed with the election of the Officers of the Squadron, notice of which was given in the Notice of Meeting and in the Report of the Committee on Nominations, which accompanied it. The Chair then asked that the current Bridge Officers, other than the Secretary, step down and that P/C Bill Jerry Chair, Committee on Nominations, act as Chair of the Meeting.

a) P/C Bill Jerry asked the Secretary if any further nominations had been filed, other than those contained in the Report of the Committee on Nominations. The Secretary replied that there were none. Motion made by P/C Bill Jerry that nominating committee report be accepted; seconded by Penny Holmes. Motion carried.

b) P/C Bill Jerry stated that since there were no other nominations filed, there was no need for a ballot. The Chair, Committee on Nominations, declared those persons to have been duly elected to the offices set out opposite their names, to serve until the next Annual General Meeting, all in accordance with the provisions of the Squadron Bylaws.

Induction of Commander and Newly Elected Officers

P/C Bill Jerry called upon D/C Ray Kirkham to pledge the Commander and the Officers. D/C Ray Kirkham extended greetings from District but had to leave to attend another commitment. P/C Julie Ditmar AP stayed as Secretary of the meeting. Following the pledge, Commander Art Meens took the chair and P/Cdr Julie Ditmar acted as Secretary.

Appointment of Internal Financial Review Committee

The Chair asked the Secretary if any other nominations had been received for the position of Internal Financial Review Committee other than the nomination contained in the Report of the Committee on Nominations. The Secretary replied in the negative. The Chair then advised that the Nominee of the Committee on Nominations, Lembit Tamm is eligible for appointment at this meeting as member of the Internal Financial Review Committee for Port Dover Squadron.

Moved by Bill and seconded by Harry Ditmar that Lem Tamm be appointed as member of the Internal Financial Review Committee of Port Dover Squadron to hold office until the next Annual General Meeting in 2023. Motion carried.

New Business

The Chair asked if anyone had any new business to bring before the meeting and there was none. The Chair announced the date of the next Squadron Bridge Meeting to be held virtually on June 06, 2022 at 19:00.

Termination of the Meeting

There being no further business, the Chair terminated the meeting at 20:01.